



Acorn Childcare Limited Job Application Form

Position Applied For:
Full Time/Part-Time

Salary Required:

Personal Details

Mr/Mrs/Miss/Ms

Surname: _____ First Names: _____

Address: _____ Telephone: (Daytime) _____

_____ (Evening) _____

_____ Email: _____

Postcode: _____ Date Of Birth: _____

National Insurance Number: _____

Number of children and their ages: _____

Would they be required to come to work with you: Yes/No

Do you hold a current UK driving licence? Yes/No

Do you have access to a car fulltime? Yes/No

Would you be prepared to travel a 10-mile radius? Yes/No

If no, how many miles? _____

Are you a smoker? Yes/No

Equal Opportunities

Acorn childcare is committed to providing equal opportunities for all employment regardless of individual differences. All applicants are considered solely on the basis of their ability to undertake particular jobs. The information requested below will be treated in the strictest confidence and will be used to monitor the effectiveness of our equal opportunities policy.

My ethnic origin is

Asian or Asian Black

Black or Black British

Chinese or other ethnic group

Mixed Origin

White

Other

Do you consider yourself to have a disability?

Yes No

Gender

Male Female

Education And Qualifications

Name Of Secondary School	Dates From/To	Subjects Taken And Grades Achieved
Further Education	Dates From/To	Details Of Course And Results
Vocational Training	Dates From/To	Details Of Course And Results

Please give details of any other professional qualifications or specialised skills:

Employment History - Present Employment First

Name, Address & Telephone number	Dates From/To	Position & Main Responsibilities	Salary	Reason For Leaving

Right to work in the UK (Asylum and Immigration Act 1996)

If you are invited to interview please could you bring along original proof **and** a copy of your right to work in the UK. The list below may help you in providing such a document; (a full list can be found at the government website www.ind.homeoffice.gov.uk)

EITHER ONE OF THESE	
<ul style="list-style-type: none"> ▪ A UK or European Economic Area Passport ▪ A UK residence permit issued to a national from a EEA country or Switzerland ▪ A UK endorsed travel document 	
OR	
<ul style="list-style-type: none"> ▪ A document with evidence of a permanent National Insurance number (P45, P60) And one of the following ▪ A Birth certificate ▪ A certificate of naturalisation/registration as UK citizen ▪ An endorsed letter from the home office 	<ul style="list-style-type: none"> ▪ A work permit issued by Work Permits UK And one of the following ▪ A passport or travel document endorsed by UK Home Office ▪ An endorsed letter issued by UK Home Office

Please give the full details of two people who may be contacted to provide references. They must not be of any relation to you and at least one of these must be your last employer. We will not contact anyone until a job offer has been accepted.

Name	Address	Telephone Number	Position/Relationship

Please use this space provided to give any additional information that you may think is relevant. Please also supply dates of any holidays or commitments in the next 12 months

Health Details

Do you have any allergies?_____

Number of days illness in the last 12 months(and details):_____

DECLARATION

1. I acknowledge that an appointment if offered will be subject to satisfactory medical clearance. Currently I am in good health.
2. I declare that I have not been convicted of any criminal offence spent or otherwise (the post is exempt from the provisions of the Rehabilitation of Offenders Act)
3. I declare that the information given on this form is correct and understand that on appointment any misleading statements or deliberate omissions will be regarded as grounds for disciplinary action.

Signature Date.....

Do you hold a current CRB Enhanced Disclosure? Yes/No (Proof of this will be necessary)

Please return the completed form to:

Acorn Childcare Limited
Wesley House
17 South Street
Castlethorpe
MK19 7EL
www.acornchildcare.co.uk



INVESTORS IN PEOPLE

For office use only:

Interview date and time: _____ Interview held by: _____

Decision: _____

Start date: _____ Location: _____

Notification sent: _____